**Instructions for Shipping Ram to Pine Instruments**

Verify Serial Numbers on box and ram

Package according to Pine’s shipping instructions

Insert contact card into case and seal box with zip ties

Place box in a 22 x18 x 10 box

Insert a cover sheet with our contact info on it

Seal box

**Verify shipping address:**

Pine Instrument Company

104 Industrial Drive

Grove City, PA 16127

(724) 458 – 6391

Attn : Joe Douds

Go to UPS. com (US)

Create Shipment

ID : CVEG Password : 4190beLL (4/30/13)

Ship by UPS Ground (Use F6A248 Account – U of A – Civil Engineering)

(P- card ok)

*Reference 1 – CVEG – Lab Fees(Sandra Hancock)*

Box weighs 40 lbs

Insure for $10,000

2012 cost = $93.27 One Way

Calibration Cost $500 & Return Shipping $21.55

Contact Pine to let them know it’s coming.

**Shipping Calibration Tube Only**

8 x 8 x 8 Box

Insure for $1000 dollars

Calibration ≈ $200 + Shipping & Insurance

Weight ≈ 12.7 lbs

Deb Wilkins :

Sandra says to e-mail her @ shancock@uark.edu for payment.

Thank you,

Mary Fleck

[mmfleck@uark.edu](mailto:mmfleck@uark.edu)

After calibration, please

Return this RAM tube to :

**University of Arkansas**

700 Research Center Blvd.

Fayetteville, AR 72701

(479) 575 – 3369

ATTN : Mary Fleck